

# PARENT INFORMATION REGARDING TUITION ASSISTANCE

PLEASE MAKE THIS INFO AS WIDELY AVAILABLE AS POSSIBLE

*(bulletins, school & parish newsletters, school & parish websites, etc.)*

## 2016-2017 DIOCESAN TUITION ASSISTANCE PROCESS IS OPEN

For the 25th consecutive year, the Diocesan Tuition Assistance Program (**TAP**) is striving to keep Catholic school education affordable for Catholic families who desire it for their children but may need some financial assistance to make that dream a reality. Thanks to the ongoing and genuine commitment of Bishop Michael J. Bransfield to the Catholic schools in our Diocese, funds have, once again, been allocated for distribution to Catholic families in need of financial assistance.

Applying for **TAP through FACTS** is easy and affordable. You are encouraged to apply if your child is already enrolled or has been accepted by one of the Catholic schools in the Diocese of Wheeling-Charleston for the 2016-2017 school year.

**Who is eligible?** Any Catholic student accepted for the 2016-2017 school year in any Diocesan Catholic school (PK thru grade 12) **and who belong to a parish included on the drop-down list on the application** is eligible. Determinations are based upon a family's degree of need relative to all other applicants.

**How do I apply?** You may apply on-line. Go to [www.factsmgt.com](http://www.factsmgt.com) and log in.

**Cost?** The application fee is \$25. The Diocese will pay \$12.50 and families pay the other \$12.50.

**Grants:** Diocesan grants for families who have completed their applications and show financial need will receive **up to 50%** of the child's tuition.

**Phase I:** **Deadline is April 30, 2016**  
In order to receive notification in late May, applications (**including all required documentation and payment of the fee**) are to be received by FACTS by April 30, 2016. Phase I is intended for families with children currently enrolled or already accepted for the 2016-2017 school year in any Diocesan Catholic school.

**Phase II:** **Deadline is August 15, 2016**  
In order to receive notification in late August, all applications for 2016-2017 (**including all required documentation and payment of the fee**) **MUST** be **RECEIVED** by FACTS no later than August 15, 2016. **This is a firm deadline.** Phase II is intended for families new to the school or who have had a life-changing event (birth, death, loss of job) occur. If an application was submitted during Phase I, please contact the school.

**Note 1:** **No assistance will be available from the Diocese or from any school unless:**

- an application is completed in full (ALL questions answered) and submitted
- all required documentation is provided, AND
- the family portion (\$12.50) of the application fee is paid **by the deadline.**

**Note 2:** **ONLY ONE APPLICATION PER FAMILY should be submitted per school year. If you made an error or had a life event change, please do NOT submit a second application. Contact your principal and your application can be updated by FACTS.**

**Questions?** If you have questions, please contact the principal of your school.